This is a request to award a contract to Console Cleaning Specialists dba Communication Center Specialists for Electronics Console Cleaning Services for the SHARE cooperative purchasing program. The contract will be offered for use by members of the SHARE cooperative. This request has been reviewed by Purchasing as Procurement #2019-004.

Originating as an internal need, an RFP was prepared and publicly advertised in the Dallas Morning News, Fort Worth Star Telegram, minority community newspapers, on BidSync, to our vendor list, and on the NCTCOG website. Three vendors expressed interest and one, Communication Center Specialists, responded with a proposal.

The contract will allow for member agencies to purchase a thorough console cleaning including the immediate console area for electronics consoles, such as public safety consoles in the dispatch centers or 911 centers. The cleaning service is highly specialized and is operated by a team of professionals that are very familiar with 911 dispatch, its associated technologies and its unique challenges. The cleaning service is performed in a manner that allows the dispatchers to still do their jobs with minimal interruptions/noise while keeping the security of the center intact.

The fee is $340 per console position.

This contract will be available to agencies throughout the United States through the SHARE cooperative purchasing program.

I will be available at the Executive Board meeting should you have any questions.
RESOLUTION AUTHORIZING CONTRACT FOR ELECTRONICS CONSOLE CLEANING SERVICES FOR THE SHARE COOPERATIVE PURCHASING PROGRAM.

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a voluntary association of, by and for local governments organized under Chapter 391 of the Texas Local Government Code and was established to assist local governments in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, North Texas Share is a cooperative purchasing program of the NCTCOG.

WHEREAS, a Request for Proposals (RFP) #2019-004 for Electronics Console Cleaning Services was advertised and proposals received were opened on October 31, 2018; and,

WHEREAS, the proposal was evaluated and staff recommends award of a contract to Console Cleaning Specialists dba Communication Center Specialists; and,

WHEREAS, the contract is intended to be utilized by NCTCOG, its member governments and other participating entities as part of NCTCOG’s Cooperative Purchasing Program; and,

WHEREAS, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between NCTCOG and Console Cleaning Specialists dba Communication Center Specialists, for electronics console cleaning services, be and is hereby approved for the period through November 30, 2019 with the option to renew for up to four (4) additional one-year terms.

Section 2. The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this program, including agreements with member governments and other entities wishing to participate in NCTCOG’s Cooperative Purchasing Program, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.